



# Elementary School Music Teacher Job Description

**Job Title:** Elementary School Music Teacher

**Reports to:** Principal

## **Position Overview:**

We are seeking a dynamic and passionate elementary School Music Teacher to join our educational team. The ideal candidate will inspire students' appreciation for music through comprehensive instruction in music theory, history, and performance. This role involves teaching general music classes, directing ensembles, and fostering a positive and inclusive musical environment.

## **Key Responsibilities:**

### **Instructional Planning and Delivery:**

- Develop and implement a comprehensive music curriculum for elementary school students, encompassing music theory, history, and performance.
- Utilize a diverse repertoire of music literature, including traditional and contemporary pieces, appropriate for students' age and skill levels.
- Incorporate innovative teaching methods and emerging technologies to enhance student engagement and learning.

### **Ensemble Direction and Performance:**

- Conduct and rehearse various musical ensembles, such as choirs, bands, or orchestras.
- Plan, organize, and direct musical performances, including school concerts, community events, and special programs.
- Provide individual and group instruction to develop students' musical skills and prepare them for performances.

### **Classroom Management:**

- Establish and maintain a positive, inclusive, and respectful classroom environment conducive to learning and creativity.
- Implement effective classroom management strategies to promote student engagement and discipline.
- Address students' personal, medical, and learning differences with sensitivity and appropriate accommodations.

### **Assessment and Evaluation:**

- Monitor and assess student progress through various methods, including performances, projects, and written assessments.
- Provide constructive feedback to students to support their musical development.



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- Maintain accurate records of student achievements and communicate progress to parents and guardians.

### **Extracurricular Activities:**

- Organize and lead extracurricular music activities, such as after-school ensembles, music clubs, or workshops.
- Collaborate with colleagues to integrate music into other areas of the curriculum and school events.
- Engage students in community outreach programs to showcase their musical talents.

### **Professional Development and Collaboration:**

- Participate in professional development opportunities to stay current with best practices in music education.
- Collaborate with fellow educators to enhance the overall educational experience and contribute to school-wide initiatives.
- Attend faculty meetings, parent-teacher conferences, and other school events as required.

### **Qualifications:**

- Bachelor's degree in Music Education, Music Performance, or a related field.
- Proven experience teaching music to elementary school students, with a strong background in both instrumental and vocal music.
- Proficiency in playing and teaching various musical instruments and voice.
- Strong understanding of music theory, history, and pedagogy.
- Ability to plan, organize, and deliver engaging music lessons and performances.
- Excellent communication and interpersonal skills to work effectively with students, parents, and staff.
- Competence in using educational technology and music software to enhance instruction.

### **Physical Requirements:**

- Ability to sit, stand, or walk for extended periods during teaching and rehearsals.
- Ability to lift and carry teaching materials, musical instruments, and equipment (up to 25 pounds).
- Visual acuity sufficient to read musical scores, instructional materials, and observe student performances.
- Ability to use hands and fingers to play musical instruments, operate classroom technology, and handle instructional materials.
- Ability to communicate clearly and effectively, both in writing and orally, in a classroom setting and during performances.

### **Knowledge, Skills, and Abilities**



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## **Knowledge:**

- In-depth understanding of music theory, history, and pedagogy for elementary school students.
- Proficiency in teaching a range of musical instruments (e.g., piano, guitar, band and orchestra instruments, etc.) and vocal techniques.
- Familiarity with curriculum development for music education, including the alignment with state and national standards.
- Knowledge of various music software and technologies used for teaching, such as notation software, digital audio workstations (DAWs), and multimedia tools.
- Understanding of classroom management principles and techniques specific to music instruction.
- Familiarity with differentiated instruction strategies to accommodate diverse learning needs, including students with special needs.

## **Skills:**

- Strong musical performance skills on multiple instruments and vocal techniques, with the ability to instruct students in both individual and group settings.
- Ability to plan, develop, and deliver engaging lessons that meet the varying needs of elementary school students, fostering creativity, critical thinking, and collaboration.
- Proficiency in conducting and directing musical ensembles (e.g., band, choir, orchestra), including rehearsal techniques and performance preparation.
- Assessment and evaluation skills, including the ability to design and implement formative and summative assessments to monitor and track student progress.
- Strong communication and interpersonal skills to effectively engage students, parents, and colleagues and maintain a positive classroom environment.
- Ability to integrate technology in the music classroom, including digital tools for music composition, notation, and interactive learning.

## **Abilities:**

- Ability to motivate and inspire students to appreciate and excel in music, fostering both technical skills and artistic expression.
- Ability to manage a classroom effectively, promoting student engagement, respect, and collaboration while maintaining discipline.
- Ability to differentiate instruction to meet the diverse needs and learning styles of all students, ensuring that all students can succeed in music education.
- Ability to lead and manage extracurricular music activities, such as school choirs, bands, music clubs, and performances.
- Ability to collaborate with colleagues across departments to integrate music with other areas of study and school-wide events.
- Ability to adapt to changing educational technologies and incorporate new approaches into music education.



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- Ability to maintain accurate records of student performance, attendance, and other relevant documentation.
- Ability to work independently and as part of a team in a fast-paced, creative school environment.

### **Qualifications:**

- Bachelor's degree in Music Education, Music, or a related field.
- Valid state certification to teach music at the elementary level.
- A minimum of 2-3 years of experience teaching music at the elementary school level (preferred but not required).
- Strong knowledge of music theory, vocal techniques, and various musical instruments (piano, recorder, percussion, etc.).
- Passion for teaching music and fostering creativity in young students.
- Excellent communication, classroom management, and organizational skills.
- Ability to inspire students and create an engaging and positive learning environment.
- Experience organizing school performances or concerts (preferred).
- Knowledge of integrating music technology and digital tools into the classroom (preferred).
- Ability to collaborate with staff and parents to enhance students' musical learning experience.

### **Equal Employment Opportunity**

TPA is an Equal Opportunity Employer. We are committed to providing equal employment opportunities to all qualified individuals, regardless of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. We ensure that all employment decisions are made without discrimination. For additional information regarding your rights as an applicant, please refer to the U.S. Equal Employment Opportunity Commission poster.

### **Conviction History Background Check**

This position requires fingerprinting and a background check due to the nature of the responsibilities. TPA is an equal opportunity employer and considers applicants with conviction histories. We review all background information within the context of the job requirements. Employment may be contingent upon the successful completion of the background check.

### **Misconduct Disclosure Requirement**

As part of the employment process, the final candidate who accepts a conditional offer of employment will be required to disclose any final administrative or judicial decisions within the past seven years that found them responsible for misconduct. Additionally, candidates must disclose if they have received notice of allegations or are currently under investigation in any administrative or disciplinary proceedings involving misconduct, or if they left a previous position while under investigation or after receiving notice of such allegations.



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"Misconduct" is defined as any violation of workplace policies or laws, including but not limited to sexual harassment, sexual assault, other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the applicant's previous employer. For reference, our institution adheres to policies that address these behaviors.

### **Job Description Disclaimer:**

This job description is intended to provide a general overview of the responsibilities and qualifications for the Elementary School Music Teacher role. It is not an exhaustive list of all duties and may change at any time, with or without notice.